Note: This is a General Letter Written by a student. Please note how I made changes that are needed to actually increase the Band Score.

Letter

1. Your friend is about to celebrate a landmark birthday and would welcome suggestions as to how it should be celebrate

Write a letter to your friend. In your letter

- Say what type of party should be held e.g. themed, fancy dress, black tie event.
- Suggest a suitable venue
- Make recommendation as to entertainment e.g. DJ, jazz band etc

Answer

Dear Evelyn,

I hope you're doing well, and excited for your sweet 16 birthday next month.

You should celebrate this special occasion with style, and throw a grand party and enjoy with your friends and family. I would recommend you to held a vampire themed party, as it is very popular among teenagers.

Firstly, you need a nice spot for the event and, I know a great place where you can organize the event. It is located by the river, and has a nice lighting arrangement for vampire themes. It also provides wife range of delicious catering services.

Secondly, the music plays an important role in setting up the mood, so I would suggest you to book a live band that would play songs according to our theme. I would advice you to book Dead Man Fall, they are available on your birthday as I have confirmed with them.

I hope you will have a memorable birthday. I hope my advice would be of use to you.

Yours sincerely,

Edited Letter

2. Your friend is about to celebrate a landmark birthday and would welcome suggestions as to how it should be celebrate

Write a letter to your friend. In your letter

- Say what type of party should be held e.g. themed, fancy dress, black tie event.
- Suggest a suitable venue
- Make recommendation as to entertainment e.g. DJ, jazz band etc

Answer

Dear Evelyn,

I hope you're doing well, and <u>are</u> excited for your sweet 16 birthday next month. You should celebrate this special occasion with style, and throw a grand party <u>to and</u> enjoy with your friends and family (two "and" in a sentence this way is a grammar mistake).

<u>Starting with a specific concept.</u> I would recommend <u>that you to holdeld</u> a vampire themed party, as <u>they are it is</u> very popular among teenagers. <u>This darkly popular theme will absolutely guarantee that</u> <u>everyone will have a blast because today's youth love costume centered parties.</u>

(You only gave one sentence that actually talks about the controlling idea of this point "theme")

Firstly (This is not the first controlling idea), After considering the theme, you should definitely think about you need a nice spot for the event. and, I know a great place where you can organize the event; . It it is located by the river, and has a nice lighting arrangement for vampire themes. Even more so, It also provides a widfe range of delicious catering services that connect to the party theme.

With theme and location out of the way, let's talk about musical entertainment, which <u>Secondly</u>, the m you know I am head over heels about <u>usic since it</u> plays an important role in setting up-the party mood., so I would suggest <u>that</u> you to book a live band that would play songs according to our theme. I would advice you to book legendary theme party band Dead Man Fall, <u>as</u> they are available on your birthday. as I have confirmed with them. How are you going to advise someone to book something that you say you have already booked.

I hope you will have a memorable birthday. I hope my advice willould be of use to you.

Yours sincerely,

<u>Johnny</u>

Revised Letter with Changes

- 3. Your friend is about to celebrate a landmark birthday and would welcome suggestions as to how it should be celebrate
 - Write a letter to your friend. In your letter
 - Say what type of party should be held e.g. themed, fancy dress, black tie event.
 - Suggest a suitable venue
 - Make recommendation as to entertainment e.g. DJ, jazz band etc

Answer

Dear Evelyn,

I hope you're doing well, and are excited for your sweet 16 birthday next month. You should celebrate this special occasion with style, and throw a grand party to enjoy with your friends and family.

Starting with a specific concept, I would recommend that you to hold a vampire themed party, as they are very popular among teenagers. This darkly popular theme will absolutely guarantee that everyone will have a blast because today's youth die for costume centered parties.

After considering the theme, you should definitely think about a nice spot for the event. I know a great place where you can organize the event; it is located by the river, and has a nice lighting arrangement for vampire themes. As an added bonus, the site also provides a wide range of delicious catering services that connect to a ghastly party theme.

With theme and location out of the way, let's talk about musical entertainment, which you know I am head over heels about since it plays an important role in setting the party mood. I would suggest that you book legendary theme party band Dead Man Fall, as they are available on your birthday, and will wear vampire outfits.

With these suggestions, I know you will have the party of the year!.

Yours sincerely,

Johnny